Justice-related travel

Travel – Day
If you need to travel for a justice-related event you can receive an allowance for meals, snacks and incidentals. The allowance is based on the distance from your residence to the justice-related event. For travel up to 100km the allowance is $30. For travel further than 100km the allowance is $100. In addition to this allowance receipts for parking, public transport and taxi may also be considered.

Travel – Overnight
If you need to travel a long distance to attend a justice-related event you can receive an allowance of $300 per night for each overnight stay. This amount covers accommodation, all meals/snacks and incidentals including parking, public transport and taxi cost.

Fuel
If you travel using your own vehicle you can request reimbursement of fuel at the rate of 27.2c per kilometre. Your distance is calculated from where you start your trip to the destination.

Flights
We can consider payment of flights for immediate family members and one support person.

Note: Accommodation deposits, vehicle rental bonds, alcohol, cigarettes and any damage to property are not covered.

Victims Services can assist with counselling, payment of funeral expenses and financial support for family members of a homicide that occurred in NSW.

How to apply
There is no time limit to apply for counselling. Claims for financial support must be lodged within two years after the death of the homicide victim. A child must apply before they turn 20 years of age.

Where an application relates to a missing person the timeframe is applied from the date the missing person case is declared a homicide.

When we receive your application for financial support we will obtain relevant birth and death certificates from Births, Deaths and Marriages and a report from the NSW Police Force.

We will send you written notification of the decision. In some cases you may need to sign an acceptance form for us to process payments.

Where payment for expenses is approved it will assist if you provide your bank details and a copy of your bank statement when lodging the application form.

To apply for support complete the application for support for a family member of a homicide victim.

Your confidentiality
Your confidentiality is important to us. If restitution action is taken to recover the money awarded, your name and amount awarded will be made available to the offender. Your personal contact details will not be released.

Important information
Further information is available on our website. If you have questions about your eligibility to apply, have difficulty downloading any forms or would like help completing the application please contact Victims Services.

Contact details
Phone 1800 633 063
Aboriginal Contact Line 1800 019 123
Hours 9am to 5pm, Monday to Friday
Email vs@justice.nsw.gov.au
Web www.victimsservices.justice.nsw.gov.au
Street address Level 1, Justice Precinct Offices 160 Marsden Street, Parramatta
Address all mail to The Commissioner of Victims Rights Victims Services, Locked Bag 5118 Parramatta NSW 2124

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**Five types of support** The support package may include some or all of these forms of assistance:

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Benefits</th>
<th>Who is eligible to apply?</th>
<th>What evidence is required?</th>
<th>How long do you have to claim?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information, support and referral</td>
<td>To assist in your recovery • Guidance through the criminal justice and human services systems • Provide support to people in crisis and refer them on to an appropriate service</td>
<td>All family members</td>
<td>None</td>
<td>No time limit applies</td>
</tr>
<tr>
<td>Counselling</td>
<td>To assist in your recovery 22 hours, with additional hours being available upon request</td>
<td>All family members</td>
<td>An application form</td>
<td>No time limit applies</td>
</tr>
<tr>
<td>Financial assistance for immediate needs</td>
<td>To address expenses you have urgently incurred as a direct result of the act of violence, to secure your health, safety or wellbeing • Assistance in relocating to a safer location • Implementation of safety measures, eg. changing locks • Crime scene clean up if homicide occurred on the family property • The package of benefits is capped at $5,000</td>
<td>Immediate family members of homicide victim (eg. spouse, defacto, child, siblings, parents or guardians)</td>
<td>• Evidence of relationship to the deceased at time of homicide (e.g. birth certificate or marriage certificate) • A report from police, or government or government-funded organisation • Invoices or receipts of any expenses being claimed • In some cases further information may be required</td>
<td>• No later than two years after the death is established as a homicide • By the age of 20 years old if the family member is a child</td>
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<tr>
<td>Funeral expenses</td>
<td>To address expenses you have incurred as a direct result of the act of violence Funeral expenses capped separately at $9,500. With your permission the funeral director can invoice us directly, or we can reimburse amounts already paid.</td>
<td>Immediate family members, funeral directors or any third party who has paid for the funeral</td>
<td>Invoices or receipts of any expenses being claimed</td>
<td>No later than two years after the death is established as a homicide</td>
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<tr>
<td>Justice-related expenses</td>
<td>To aid your rehabilitation and recovery • Justice-related expenses, eg. attending court, coronial and justice related meetings • Assistance with out of pocket expenses • The amount paid to a support person is 50% of the allowance paid to the immediate family member, eg. meals, snacks and incidentals • The package of expenses capped at $5,000</td>
<td>Immediate family members of homicide victim</td>
<td>• A report from police, or government or government-funded organisation • Evidence of relationship • Evidence of expenses you are claiming (eg. invoices or receipts of any expenses being claimed) • In some cases further information may be required</td>
<td>• No later than two years after the death is established as a homicide • By the age of 20 years old if the family member is a child</td>
</tr>
<tr>
<td>Recognition payment</td>
<td>To acknowledge that a violent offence has been committed and resulted in death • Family members that were financially dependent on the deceased at the time of their death can apply for a payment of $15,000 • Parents, step-parents and guardians and spouses or defacto partners that were not financially dependent on the deceased can apply for a payment of $7,500 • A family member is: the victim’s spouse; the victim’s defacto spouse, or same sex partner who has lived with the victim for at least two years; a parent, step-parent or guardian of the victim; a child or step-child of the victim, or other; child of whom the victim was the guardian; a brother, sister, half-brother, half-sister, step-brother or step-sister of the victim.</td>
<td>Immediate family members of homicide victim</td>
<td>• A report from police, government or government-funded organisation • In some cases further information may be required</td>
<td>• No later than two years after the death is established as a homicide • By the age of 20 years old if the family member is a child</td>
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</table>

**Note:** Factors such as the homicide victim’s behaviour at the time of his or her death may require further investigation and may impact upon whether you receive victims support.